

CURRENT PORTFOLIO

Institution: KOFORIDUA POLYTECHNIC
Position: ASSISTANT LECTURER
Department: LIBERAL STUDIES
School: BUSINESS AND MANAGEMENT STUDIES

PROFESSIONAL AND ACADEMIC BACKGROUND

2013-Date

PhD Economics Candidate, University of Ghana, Legon.

2009-2011

Mphil Economics

University of Ghana, Legon

Thesis: "Moonlighting in Ghana: An Empirical Investigation".

2010

Collaborative MA Programme at the Joint Facility for Elective (JFE) in Nairobi, Kenya between June and October 2010 as part of the M. Phil Degree Programme.

2004-2008

BA.Hons. Economics (First Class Honours)

University of Ghana, Legon-

Dissertation: "Installation of Plastic Waste Recycling Plant in the Accra Metropolis: A Cost Benefit Analysis".

2001-2003

Senior Secondary School Certificate Examination (Business Option)

Odorgonno Senior High School, Accra

PREVIOUS APPOINTMENTS

Lecturer (September 2011-September 2012): Data Link University College

- **Subjects Taught:** Business Economics (micro/macro), Economy of Ghana, Labour Economics and Managerial Economics.

Tutor (2009 till Date): Institute of Continuing and Distance Education, University of Ghana, Legon.

- Provides tuition in Elements of Economics for level 200 students.
- Provides tuition in Macroeconomic and Microeconomic Theory for level 400 students.
- Assisted in writing of course modules in Economy of Ghana and Microeconomic Theory for Distance Education.
- Conducts academic counselling sessions for students with special academic needs.

Teaching and Research Assistant (2008-2009): Department of Economics, University of Ghana, Legon.

- Assisted lecturers in conducting research projects. Main duties being the collection of data from the field for analysis.
- Organised tutorials in Econometrics and Elements of Statistics for levels 400 and 200 respectively.

Intern (2007-2008): Research Monitoring and Evaluation Department, Ghana Cocoa Board, Head Office

- Management of returns by licensed buying companies (LBCs).
- Prompt updating of clients addresses and contacts.

Marketing Executive (2006): Gemini Life Insurance Company (GLICO), Head Office

- Development of results oriented personal selling strategies to sell the products of GLICO.
- Door-to-door canvassing for prospective policy holders
- Weekly report writing.

LEADERSHIP PROFILE

2013-Date	Deputy Executive Director, ADRRI
2012	Patron, Data Link SRC
2009-2010	Senator, Graduate Students Association of Ghana (GRASAG), Legon Chapter.
2007-2008	Vice President, Legon Economics Students Society (LESS).
2007-2008	Vice President, Campus Christian Family (CCF) Men's Wing, Legon.
2007-2008	President, Odorgonno Past Students' Association (OPSA), Legon Chapter.
2002-2003	Head Prefect, Odorgonno Senior High School.
2002-2003	President, Students Representative Council (SRC), Odorgonno Senior High Sch.

AWARDS RECEIVED

2009	Academic Excellence Award, Legon Hall.
2003	Best Graduating Business Student (SSSCE), Odorgonno Senior High School.
2003	Overall Best Graduating Student (SSSCE), Odorgonno Senior High School.
2002	Best Social Studies Student, Odorgonno Senior High School.

COMPUTER SKILLS

- STATA
- EVIEWS
- SPSS
- Microsoft Office Suite

REFEREES

1. Mr. Kwame Agyire-Tettey, Department of Economics, University of Ghana, P.O.Box LG 57, Legon, Accra Ghana. Tel:+233 244612274
2. Dr. William Baah-Boateng, Department of Economics, University of Ghana, P.O.Box LG 57, Legon, Accra Ghana.
Tel: +233 244230097
3. Mrs. Mary Amankwah, Odorgonno Senior High School, P.O.Box 792, Accra Ghana.
Tel:+233 208246704

I certify that every information provided here is a true account of myself

Signed

Prince Adjei